

MINUTES OF THE MEETING OF THE TRUSTEES
OF THE CENTRAL WEBER SEWER IMPROVEMENT DISTRICT (CWSID)
HELD MONDAY, MARCH 18, 2024 AT THE DISTRICT OFFICE
LOCATED AT 2618 WEST PIONEER ROAD, MARRIOTT-SLATERVILLE, UTAH.

Trustees Present: Mark Allen, Neal Berube, Sheri Bingham, Bob Blind, Leonard Call, Braden Mitchell, Ben Nadolski, Russ Porter, Michelle Tait, Scott VanLeeuwen, and Rob Vanderwood.

Trustees Excused: Bart Blair, Gage Froerer, Rich Hyer, and Rod Westbroek.

Others Present: Kevin Hall, Camille Cook, James Dixon, Mark Anderson, Clay Marriott, Shawn Wilson, Paige Spencer, Jeff Beckman (Bowen Collins & Associates), and Jake Baer (Carollo Engineers).

Call to Order

Chairman Allen called the meeting to order at 5:01 p.m.

The pledge of allegiance was led by Trustee Nadolski.

The invocation was offered by Trustee Porter.

Public Comment

There were no public comments.

Minutes of February 26, 2024 Board Meeting Approval

It was moved by Trustee Tait and seconded by Trustee Nadolski as follows:

That the February 26, 2024 Board meeting minutes be approved as presented.

The motion carried by the affirmative vote of Trustees Allen, Berube, Bingham, Call, Mitchell, Nadolski, Porter, Tait, VanLeeuwen, and Vanderwood.

Ratification of Vouchers

Camille Cook reminded the Trustees about vouchers that previously were approved by the Board prior to payment, and recommended ratification of the February 2024 Check Register, which is an itemized list of all payments made by the District during February, in the total amount of \$6,781,126.99.

It was moved by Trustee Porter and seconded by Trustee Mitchell as follows:

That the February 2024 Check Register be ratified and approved as presented in the total amount of \$6,781,126.99.

The motion carried by the affirmative vote of Trustees Allen, Berube, Bingham, Call, Mitchell, Nadolski, Porter, Tait, VanLeeuwen, and Vanderwood.

Consideration of Purchases, Capital Projects, and Expenditures

James Dixon explained that, in late 2023, the District learned of a failing pipeline where a sewer trunkline crosses under the Weber River. The collapsed pipe cannot be repaired and approximately 600 feet of pipe must be replaced.

Mr. Dixon informed the Trustees that three engineering firms submitted SOQs (Statements of Qualifications): Hansen Allen and Luce, Bowen Collins & Associates (BC&A), and Carollo Engineers. An evaluation committee comprised of District staff members met and reviewed the SOQs on March 5, 2024 and determined that Carollo Engineers is the most qualified firm to provide engineering design services for this Project. In accordance with the District's Purchasing Policy and the Utah Procurement Code, the selection of engineering firms is based on qualifications, with the cost to be negotiated.

Mr. Dixon advised that CWSID staff has negotiated a scope of work and budget to complete the design phase of this Project, with a not to exceed cost of \$369,664.

Trustee Porter requested a clarification that the not to exceed cost will only cover engineering services, and Mr. Dixon responded in the affirmative. Trustee Nadolski asked if the Project would be a boring or if an open trench would be used. Mr. Dixon responded that it may need to be an open trench because there were problems with boring when the initial pipe was installed.

Mr. Dixon recommended that a negotiated contract be awarded to Carollo Engineers to provide engineering design and bid services for the Weber River Crossing Pipe Replacement Project at a not to exceed cost of \$369,664.

It was moved by Trustee VanLeeuwen and seconded by Trustee Vanderwood as follows:

That the engineering, design, and bid services contract with Carollo Engineers be approved as presented at a not to exceed cost of \$369,664.

The motion carried by the affirmative vote of Trustees Allen, Berube, Bingham, Call, Mitchell, Nadolski, Porter, Tait, VanLeeuwen, and Vanderwood.

Project Updates of Major Capital Projects

Mr. Dixon and Clay Marriott updated the Board regarding work by C&L Water Solutions on the Hooper Pipe Rehab Phase 2 Project. C&L has completed approximately 95% of the pipe lining and 48% of the manholes have been coated with an epoxy liner. This Project is anticipated to be completed by early May.

The Phase 2 Expansion and UV (ultraviolet light) Disinfection Project is being undertaken by Gerber Construction. This Project is expected to be substantially completed in the Spring of 2026.

Trustee VanLeeuwen asked how long the Project has been underway. Mr. Marriott responded that work on the Project started approximately 16 months ago. Chairman Allen asked if Gerber Construction is using a continuous pour for the concrete and requested an update on the chlorine basins. Mr. Marriott responded that it was not a continuous pour, but the photograph that was displayed to the Trustees was of a concrete pour that started early in the morning. Three new basins will be added for UV contact purposes. Trustee Vanderwood asked for more information

regarding the depth of the UV contact basins and the UV process. Mr. Marriott explained that the new UV channels are more narrow than the existing channels. They will be approximately four feet wide and six feet deep. Mr. Hall explained that UV bulbs are submerged and run vertically from the floor to the top of the contact basin in a configuration that will force the wastewater to weave between the bulbs. Mr. Dixon noted that the water must be mostly clear, without shadows, for the UV process to work. Test probes have been monitored over the past few years to ensure that the wastewater clarity will be adequate.

Certification of Annexation/Withdrawal Petitions

There were no Petitions to be certified.

Consideration of Annexation Approvals

Mr. Hall presented the following annexation approval Resolutions for consideration by the Board:

Resolution 2024-04, Quiktrip - a 10 acre commercial development in Marriott-Slaterville; and Resolution 2024-05, 4608 Associates, LLC – a 1 acre commercial development in West Haven.

It was moved by Trustee Call and seconded by Trustee Mitchell as follows:

That Resolution 2024-04 and Resolution 2024-05 be adopted, thereby approving the annexations.

The motion carried, by a roll call vote, with Trustees Allen, Berube, Bingham, Call, Mitchell, Nadolski, Porter, Tait, VanLeeuwen, and Vanderwood voting in the affirmative.

Review and Consideration of Resolution 2024-06: Purchasing Policy Updates

Trustee Blind entered the Board room.

Mr. Hall stated that, in 2014, the CWSID Board adopted a Resolution that declared that the Utah Association of Special Districts (UASD) Purchasing Policy Template would be the District's Purchasing Policy, with some designated modifications. District staff recommended adopting an updated Purchasing Policy that was prepared based on the most recent UASD Template, which was written by Mark Anderson. Mr. Hall reviewed portions of the proposed new Policy with the Board and added that Mr. Anderson reviewed the final revisions to the Policy.

It was moved by Trustee Porter and seconded by Trustee Nadolski as follows:

That Resolution 2024-06 be adopted and approved, thereby approving the new Purchasing Policy as presented.

The motion carried, by a roll call vote, with Trustees Allen, Berube, Bingham, Blind, Call, Mitchell, Nadolski, Porter, Tait, VanLeeuwen, and Vanderwood each voting in the affirmative.

Possible Closed Meeting Concerning Pending & Threatened Litigation, Purchase of Real Property and/or Personnel Issues

There was no need to go into a closed meeting.

General Manager

Mr. Hall had no other business for the Board.

Attorney

Mr. Anderson briefly reviewed the recently completed Legislative Session, stating that none of the Bills opposed by the Utah Association of Special Districts (UASD) by the end of the Session passed and there was an approximately 75% pass rate for Bills that UASD supported.

Other Business

None.

Adjournment

There being no further business to come before the Board, it was moved by Trustee Call and seconded by Trustee Mitchell as follows:

That the Board meeting be adjourned.

The motion carried by the affirmative vote of Trustees Allen, Berube, Bingham, Blind, Call, Mitchell, Nadolski, Porter, Tait, VanLeeuwen, and Vanderwood.

Chairman Allen declared the meeting to be adjourned at 5:28 p.m.

Approved by the Board of Trustees of the Central Weber Sewer Improvement District on the 15th day of April, 2024.

Mark C. Allen, Chairman

ATTEST:

Camille Cook, Clerk