

**CENTRAL WEBER SEWER IMPROVEMENT DISTRICT
2618 WEST PIONEER ROAD
MARRIOTT-SLATERVILLE, UTAH 84404**

THE AGENDA FOR THE MEETING OF THE BOARD OF TRUSTEES OF CENTRAL WEBER SEWER IMPROVEMENT DISTRICT which will be held on Monday, March 17, 2025 at 5:00 p.m. at the District Offices located at 2618 West Pioneer Road, Marriott-Slaterville, Utah.

Pledge of Allegiance – Trustee Blind

Invocation – Trustee Porter

Public Comment

1. Minutes of February 24, 2025 Board Meeting Approval
2. Ratification of Vouchers in the Amount of \$5,696,710.81: Camille Cook
3. Consideration of Purchases, Capital Projects, and Expenditures: Kevin Hall & James Dixon
 - a. Consideration of Surplus Property
 - b. Consideration of Electrical Service Truck Purchase
4. Project Updates of Major Capital Projects: James Dixon & Clay Marriott
5. Certification of Annexation/Withdrawal Petitions: Kevin Hall
6. Review and Consideration of Resolution 2025-04: Joint Resolution to Perform Boundary Adjustment with North Davis Sewer District: Kevin Hall
7. Review and Consideration of Little Mountain Service Area Contract: Kevin Hall
8. Set a Public Hearing to Consider Bond Issuance of up to \$35 Million of Sewer Revenue Bonds and Related Matters (April 21, 2025 at 5 p.m.)
9. Possible Closed Meeting Concerning Pending & Threatened Litigation, Purchase of Real Property and/or Personnel Issues
10. General Manager: Kevin Hall
11. Attorney: Mark Anderson
12. Other Business
13. Adjournment

In compliance with the Americans with Disabilities Act, persons needing auxiliary services for these meetings should call Central Weber Sewer Improvement District at 801-731-3011 at least 24 hours prior to the meeting.

Meeting material including minutes from previous meetings are available for view on the District's website: www.centralweberut.gov.

AGENDA ITEM #1

Minutes of February 24, 2025
Board Meeting Approval

MINUTES OF THE MEETING OF THE TRUSTEES
OF THE CENTRAL WEBER SEWER IMPROVEMENT DISTRICT (CWSID)
HELD MONDAY, FEBRUARY 24, 2025, AT 5:00 PM, AT THE DISTRICT OFFICE
LOCATED AT 2618 WEST PIONEER ROAD, MARRIOTT-SLATERVILLE, UTAH.

Trustees Present: Mark Allen, Neal Berube, Sheri Bingham, Bart Blair, Bob Blind, Braden Mitchell, Ben Nadolski, Russ Porter, Michelle Tait, Scott VanLeeuwen, Rob Vanderwood, and Rod Westbroek.

Trustees Excused: Leonard Call, Gage Froerer, and Rich Hyer.

Others Present: Kevin Hall, Camille Cook, James Dixon, Mark Anderson, Clay Marriott, Shawn Wilson, Paige Spencer, Ryan Bench (Carollo Engineers), Matt Dugdale (Stifel), and Brandon Cooper (Riverdale City).

Call to Order

Chairman Allen called the meeting to order at 5:00 p.m.

The pledge of allegiance was led by Trustee Vanderwood.

The invocation was offered by Trustee Westbroek.

Public Comment

There were no public comments.

Minutes of January 27, 2025, Board Meeting Approval

It was moved by Trustee Tait and seconded by Trustee Porter as follows:

That the January 27, 2025 Board meeting minutes be approved as presented.

The motion carried by the affirmative vote of Trustees Allen, Berube, Bingham, Blair, Blind, Mitchell, Porter, Tait, VanLeeuwen, Vanderwood, and Westbroek.

Ratification of Vouchers

Camille Cook reminded the Trustees about vouchers that previously were approved by the Board prior to payment, and recommended ratification of the January 2025 Check Register, which is an itemized list of all payments made by the District during January, in the total amount of \$3,591,230.50.

It was moved by Trustee Blind and seconded by Trustee Bingham as follows:

That the January 2025 Check Register be ratified and approved as presented in the total amount of \$3,591,230.50.

The motion carried by the affirmative vote of Trustees Allen, Berube, Bingham, Blair, Blind, Mitchell, Porter, Tait, VanLeeuwen, Vanderwood, and Westbroek.

Consideration of Purchases, Capital Projects, and Expenditures

Trustee Nadolski arrived.

James Dixon explained that the District owns four aeration basins that utilize air to mix and treat wastewater prior to returning it to the environment. At the bottom of each of these basins lies a series of pipes and diffusers that must be replaced regularly because they break down over time. The system is large, consisting of thousands of diffusers. The system installed in the District's aeration basins was manufactured by Sanitaire. Each year, at least one basin is taken down for cleaning and maintenance and every five years all of the diffusers in at least one basin will be replaced.

While some of the replacement parts can be purchased competitively, all replacement parts must be compatible with each other and with the existing system. The maintenance also involves proprietary components and replacement parts that must be sole sourced from the manufacturer.

After evaluating all parts due for replacement, District staff recommended that the Board approve an expense of up to \$110,000 to purchase replacement parts for to the aeration basins from Sanitaire.

In response to a question from Chairman Allen, Mr. Dixon confirmed that District employees will complete the installation "in-house". Trustee Blind asked how stable the sole source vendor is and if it would be beneficial for the District to purchase extra replacement parts. Mr. Dixon responded that Sanitaire is well established and has been around for many years. He advised the Trustees that the District's practice has been to keep a supply of extra parts on hand, but not enough to replace a complete basin. If Sanitaire went out of business, the District would have to purchase a large amount of replacement parts to maintain the compatibility of an entire basin, and the cost would be substantial, possibly exceeding \$1 Million.

It was moved by Trustee Mitchell and seconded by Trustee Tait as follows:

That the aeration basin replacement parts be purchased from Sanitaire at a not to exceed cost of \$110,000.

The motion carried by the affirmative vote of Trustees Allen, Berube, Bingham, Blair, Blind, Mitchell, Nadolski, Porter, Tait, VanLeeuwen, Vanderwood, and Westbroek.

Project Updates of Major Capital Projects

Mr. Dixon reported that work on the Weber River Crossing Pipeline Project has begun. This is the first update for Ames Construction's work on the Project. Mr. Dixon reminded the Trustees that this Project is in response to a wastewater pipeline collapse under the Weber River. He noted that there may be small changes in the scope of the work within the approved budgeted amount, but District staff does not anticipate any major contract changes. Construction is estimated to be completed by the end of this coming Spring.

Mr. Dixon presented financial and construction updates on the Phase 2 Expansion and UV (ultraviolet light) Disinfection Project being undertaken by Gerber Construction. The work is approximately 73% complete, and is moving forward on schedule with an estimated completion date in the Spring of 2026. The work continues to progress, and the quality of Gerber Construction's work has been consistent throughout the Project.

Mr. Dixon advised the Trustees that work has also begun on the Dewatering HVAC Replacement Project. This Project was recently approved by the Board to address sewer gases and carbon monoxide inside the building. VanCon is in the process of ordering equipment needed for the Project. Payment requests are expected to be low over the next 14 to 16 weeks, as the contractor waits for the equipment to arrive.

Certification of Annexation/Withdrawal Petitions

There were no Petitions to be certified by the Board.

Consideration of Annexation Approvals

Kevin Hall presented the following annexation approval Resolutions for consideration by the Board:

Resolution 2025-01 for Lync Construction, a 31-acre residential development in unincorporated Weber County, and Resolution 2025-02 for Brook View, a 40 acre residential development in unincorporated Weber County.

It was moved by Trustee VanLeeuwen and seconded by Trustee Porter as follows:

That Resolution 2025-01 and Resolution 2025-02 be adopted, thereby approving both annexations.

The motion carried, by a roll call vote, with Trustees Allen, Berube, Bingham, Blair, Blind, Mitchell, Nadolski, Porter, Tait, VanLeeuwen, Vanderwood, and Westbroek voting in the affirmative.

Review and Consideration of Resolution 2025-03

Mr. Hall reminded the Trustees that, during the January 2025 Board meeting, a petition for annexation was rescinded in favor of a boundary adjustment. Most of the commercial development has already been annexed into CWSID, but 2.3 acres currently is part of the North Davis Sewer District.

District staff has coordinated with the North Davis Sewer District. The North Davis Board of Trustees has adopted a resolution signifying an intent to adjust the common North Davis/Central Weber boundary. CWSID staff recommended that the Board consider approving Resolution 2025-03 to initiate the boundary adjustment process.

Trustee Porter asked if there was any reason why the Board should not approve the boundary adjustment request. Mr. Hall responded "no". Trustee Vanderwood asked if the service would be split between the districts. Mr. Hall explained that the developer requested that the entire

development be served by Central Weber, which is consistent with how the pipelines have been laid out, but a boundary adjustment is necessary to correct the border of the taxing districts to match the sewer pipe layout.

It was moved by Trustee Berube and seconded by Trustee Nadolski as follows:

That Resolution 2025-03, declaring an intent to adjust the common boundary between the Central Weber Sewer Improvement District and the North Davis Sewer District, be approved and adopted as presented.

The motion carried, by a roll call vote, with Trustees Allen, Berube, Bingham, Blair, Blind, Mitchell, Nadolski, Porter, Tait, VanLeeuwen, Vanderwood, and Westbroek each voting in the affirmative.

Finance Committee Report: Review and Consideration of 5-Year Financial Plan

Trustee Berube reminded the Trustees that, two years ago, the Board approved a five-year Financial Plan. Since the Plan was adopted, a few additional capital projects have come up, including the Weber River Crossing and the Dewatering Building HVAC Projects. He reminded the Trustees that the Board approved Master Plan includes cost estimates for future capital projects, and stated that, if the District knows that expenses are coming, the Trustees have an obligation to address funding to cover the expenses. He advised the other Trustees that, when looking beyond the five-year Financial Plan, it becomes harder for the District to maintain the approved debt coverage ratios of 1.5 and 1.0. Trustee Berube advised the Trustees that, if coverage ratios are not met, the District could be downgraded from its current AA bond rating. He reminded the Trustees that rating agencies don't consider impact fees in some of the debt coverage ratios, and the District needs to review property taxes and revenues from service fees to solve the financial obligations that are anticipated in FY 2030.

Matt Dugdale, from Stifel Public Finance, voiced support for the District staff and Board for looking into these financial matters. He reminded the Trustees that the District has been successful at bonding and planning for future financial obligations. He advised the Trustees that they should consider both cash on hand and borrowing to finance the approximately \$270 Million of capital projects that are expected over the next 10 years. Mr. Dugdale mentioned that other Utah wastewater treatment providers are also spending hundreds of millions of dollars to fund capital projects, and most are looking into incremental fee increases. Mr. Dugdale reviewed best practices with the Board, including the Government Finance Officers Association's recommendation that cash on hand reserves are essential as insurance and as a savings account. The American Water Works Association recommends 2 to 12 months of cash on hand. Mr. Dugdale also provided the Board with 3rd party credit assessor scorecard factors, including days of cash on hand as a percentage of the overall assessment used for credit ratings. Earthquake and geographical risks fuel the need for cash liquidity to mobilize in an emergency. Mr. Dugdale explained that the bond coverage ratio requires the District to generate \$1.50 in net revenues for every \$1.00 of debt payments.

Trustee Berube reminded the other Trustees that a mix of property taxes and service fees may be the best plan, as everyone utilizing the sewer system pays service fees while some users are exempted from paying property taxes.

Ms. Cook reviewed the details of the five-year Financial Plan with the Board. She reminded the Trustees that the 2026 Fiscal Year Budget, and moving forward with the Plan, are based on projections of future District expenses and the corresponding revenues needed to cover those expenses and maintain a solid financial future for the District.

Ms. Cook reminded the Trustees that, when it comes to collecting service fees, the District does not have a built-in method to collect the cost of serving new growth. The billing allocation is based on population numbers and assessed real property valuations of each wholesale customer, most of which are cities, to allocate the service fee revenue obligations of each entity, but there isn't a built-in additional revenue factor to accommodate new growth or inflationary increases. The allocations may change year-to-year, and the entities may pay different amounts, but the District will receive the same amount of revenue to provide sanitary sewer services to the respective growing communities, unless the Board approves a service fee increase to capture the new growth and keep up with inflation.

The Financial Plan includes an additional \$20 Million in bonds over the next five years. In response to the completed design of the 1900 West Pipeline Project and increased construction costs due to inflation, along with unplanned capital costs due to aging infrastructure and employee safety, District staff recommended bonding to cover capital costs and maintain the minimum cash balance that was previously approved by the Board. The bonds are projected to be issued during FY 2026 and, if approved by the Board, would be issued quickly. District staff plans to bring forward a bond parameters resolution for Board consideration in April or May and to issue the bonds this summer when the market conditions are expected to be most favorable.

Additional bonding of approximately \$90 Million may be needed around 2030 as the Phase 3 Plant Expansion Project is started. Ms. Cook noted that District staff plans to meet with the Finance Committee annually after the financial audit has been completed to update the Financial Plan based on actual figures generated each year. This will allow the District to plan for the future while also monitoring actual revenues collected and realized expenses each year and to adjust the Plan as needed to be proactive and maintain a strong financial future for the District.

Trustee Berube stressed the importance of understanding the planned capital projects over the next 10-years and suggested that the Board consider incremental revenue increases over the next five years. He noted that it is harder to predict the future as the District projects its capital project needs over periods of time beyond five years. Trustee Mitchell asked if the Board would retain the ability to approve service fee increases each year. Ms. Cook responded in the affirmative. Trustee Mitchell also suggested that, once the District has reached a certain amount of days of cash on hand, the Board may consider lower service fee increases.

Trustee Berube reminded the other Trustees that the District utilizes all of the impact fees that are collected each year and no impact fees are included in the cash on hand figures.

It was moved by Trustee Berube and seconded by Trustee Mitchell as follows:

That the District's 5-Year Financial Plan be adopted as presented.

The motion carried by the affirmative vote of Trustees Allen, Berube, Bingham, Blair, Blind, Mitchell, Nadolski, Porter, Tait, VanLeeuwen, Vanderwood, and Westbrook.

Review and Update of Riverdale West Bench Community Reinvestment Area

Brandon Cooper, representing Riverdale City, reminded the Trustees that Riverdale City presented information regarding the West Bench Redevelopment Area (RDA) during the September 2024 CWSID Board meeting. The District is currently participating in the RDA at 100% of the property tax increment for 17 years, with a total RDA project area budget of approximately \$9 Million. Mr. Cooper reminded the Board that the original proposal was to expand the RDA project area to include a northern project that would support America First Federal Credit Union. The previously proposed project area has a significant infrastructure deficit that has driven the need to expand the participation rate to 80% over 20 years. During that meeting, the Board approved Mr. Hall's appointment to represent the District on the Taxing Entity Committee (TEC) and to vote in favor of the proposed amendment to the project area and to the budget. Mr. Cooper expressed his appreciation for the Board's support.

It is now recommended that the process be amended to better support the existing RDA with an amended budget and to create a new Community Reinvestment Area (CRA) for the expanded project area. Mr. Cooper advised the Trustees that the RDA's updated request will be for the TEC to extend the timing of the existing West Bench RDA from 17 to 22 years and to amend the budget. The new CRA request will be for a 65% participation rate for 15 years. This request will be presented to the Board during a future Board meeting when the Trustees may consider a new or an updated Interlocal Agreement.

The Trustees did not have any additional questions for Mr. Cooper. Mr. Hall reminded the Trustees that he must also be designated by other taxing entities as their representative on the TEC.

Review of Municipal Wastewater Planning Program Annual Report:

Mr. Hall explained that the Utah Department of Water Quality (DWQ) manages a Municipal Wastewater Planning Program for all wastewater systems in Utah. Each facility is required to submit an annual report. Mr. Hall reviewed a summary of the District's 2024 report as follows:

1. Sewer revenues are maintained in a dedicated purpose enterprise/district account.
2. Sewer revenues consist of service fees, property taxes, and impact fees.
3. The District has sufficient qualified staff to maintain the wastewater collection and treatment system.
4. District staff members are certified at the appropriate level of Grade IV for both collections and treatment, and the District provides training to the staff to maintain their certifications.
5. Planned reserve funds and projected revenues are insufficient to meet the needs of the Capital Improvement Program, consequently, future bonding will be required. This is in response to a specific DWQ question.
6. The District maintains approximately 56 miles of large diameter (up to 60-inch) collection pipes and 8 lift stations. The oldest pipe was constructed in 1909.
7. No sanitary sewer overflows, bypasses, or permit violation events occurred in 2024.
8. Approximately 76,200 equivalent residential units (ERUs) were served, with an estimated population of 224,000.

9. Approximately 1,045 new residential connections and 115 new commercial or industrial connections were made in 2024.
10. 2024 average flow was 32.9 million gallons per day (MGD), with a Biochemical Oxygen Demand (BOD) load of 34,929 pounds per day and a total suspended solids (TSS) load of 43,400 pounds per day.

Mr. Hall noted that no action was needed, and asked if the Trustees had any questions. Trustee Porter asked where the pipe from 1909 is located. Mr. Hall explained that the pipe is located in Pioneer Road. The 1909 pipe was originally an outfall line for Ogden City. Once the Business Depot Ogden pipeline was completed, this older pipe was able to be inspected. The concrete is in great condition for the age of the pipe. Mr. Dixon noted that the pipe has a few small leaks, but it does not require any maintenance at this point.

Review and Consideration of the Little Mountain Service Area Contract

Mr. Hall noted that the District's contract with Little Mountain Service Area (LMSA) will expire in April. He reminded the Trustees that representatives from LMSA attended the January CWSID Board meeting. District staff members have worked with LMSA to revise the contract for services provided by CWSID. Mr. Hall reviewed the background of the contract between LMSA and the District, which has been in place since at least 2004, pursuant to which the District operates and maintains LMSA's wastewater system.

LMSA has its own discharge permit, but the LMSA system has been under utilized and there has not been a historical need for LMSA to discharge wastewater other than to LMSA's evaporation lagoons. LMSA is in a transition period and there is a potential for future wastewater discharges to the lagoons that would significantly increase the demands and responsibility required to operate the LMSA system.

Central Weber does not currently have sufficient resources to properly handle the increased service demands that LMSA may require. District staff members have recommended that LMSA transition to a self-operated system. The proposed contract revisions will allow CWSID to continue to support LMSA in its transition toward being more self-sufficient, while reducing the District's responsibilities. The proposed contract will specify that LMSA will be responsible for compliance with water quality and wastewater pretreatment regulations and standards.

Mr. Hall noted that the term for the new contract has been reduced to 24 months. The proposed contract includes reimbursements for labor at a burdened cost rate, actual cost reimbursement for equipment rental and any purchases made on LMSA's behalf, along with a 15% surcharge added to all costs to compensate CWSID for a proportionate share of its general overhead and administrative expenses.

The draft contract has been reviewed by Mark Anderson and by the LMSA Board. LMSA has passed a motion to approve the proposed contract with flexibility on terms if the CWSID Board proposes any modifications to the contract. Chairman Allen noted that the contract should be contingent on legal review of any changes proposed by the Board.

Trustee Vanderwood asked if District staff recommends approval of the contract. Mr. Hall responded "yes" because the District has provided these services to LMSA for more than 20 years

and not renewing the contract might place an undue hardship on LMSA. Mr. Hall stated that District staff recommended reducing the contract term to 24 months to encourage LMSA to become more self-reliant more quickly.

Trustee Berube asked if the contract will require LMSA to pay for any legal fees incurred by the District in relation to the contract. Mr. Anderson responded that the current contract does not specify that legal fees are to be reimbursed by LMSA, but that could be a condition of the Board's approval of the contract. Trustee Vanderwood commented that, based on LMSA's presentation in January, it was optional to have CWSID provide treatment for wastewater delivered by LMSA to the District's sewage treatment plant. Mr. Hall clarified that LMSA has referenced a future interlocal agreement pursuant to which CWSID will be the treatment provider, with LMSA being responsible to collect and transport the wastewater. However, the contract currently under discussion is limited to the operational support the District will provide to LMSA. Trustee Porter suggested that further consideration of the proposed contract with LMSA be tabled to a future meeting to allow for legal review.

Trustee Mitchell requested clarification on the increased demand for the District's services if LMSA starts discharging. Mr. Hall responded that CWSID staff currently is required to spend a few hours monitoring LMSA facilities each week. If LMSA begins to discharge, CWSID staff would need to monitor LMSA's facilities and take samples daily, which would significantly increase the demand on CWSID staff. Trustee Blind asked if the planned growth in the area would require LMSA to begin discharging and if LMSA would be able to handle the increased demand. Mr. Hall responded that LMSA believes that new connections may result in future discharges. District staff would provide support, when available, but increased growth would require LMSA to increase its own staffing levels.

Trustee Bingham left the Board room.

It was moved by Trustee Porter and seconded by Trustee Vanderwood as follows:

That the Little Mountain Service Area Contract be tabled for further consideration during the March 17, 2025 Board meeting.

The motion carried by the affirmative vote of Trustees Allen, Berube, Blair, Blind, Mitchell, Nadolski, Porter, Tait, VanLeeuwen, Vanderwood, and Westbroek.

Review Intent to Support Biosolids Disposal Solutions

Mr. Hall advised the Trustees that the District currently works with farmers to land apply approximately 3,000 metric tons of biosolids that are produced annually by the District's sewage treatment plant. Unfortunately, land application sites are expected to be less available in the future due to development pressure. District staff has discussed this issue with the Board in the past and has had more detailed discussions with the Long-Range Planning Committee in recent months.

The District participates in the Wasatch Front Water Quality Council, which is a consortium of wastewater treatment facilities along the Wasatch Front. The future biosolids disposal problem is common to almost every large sewage treatment facility along the Wasatch Front. Given that

this is a regional problem, the Wasatch Front Water Quality Council is pursuing potential regional collaborative solutions. One option under consideration is the development of State Trust Lands Administration (SITLA) land located in the west desert as a regional biosolids disposal site. If utilizing SITLA lands is pursued, it may involve lobbying efforts with the Utah Legislature. District staff plans to support this effort. Mr. Hall asked for input from the Trustees.

Trustee Blind asked if the group is also considering Department of Natural Resources properties. Mr. Hall responded that all options are being considered. SITLA lands were mentioned because they may require a lobbying effort at the state level. Trustee Nadolski asked if the lobbying effort would be the District's responsibility or if it would be a collaborative effort, whether anything has been scheduled as an interim study item for the Legislature, and whether this effort is completely separate from the Legislature. Mr. Hall responded that, if future lobbying is required, it will be a collaborative effort. Mr. Dixon added that the consortium is looking at statewide solutions as part of a 10-year plan.

Possible Closed Meeting Concerning Pending & Threatened Litigation, Purchase of Real Property and/or Personnel Issues

There was no need to close the meeting.

General Manager

Mr. Hall explained that District staff occasionally needs to utilize multi-year lease agreements to replace phones or computer equipment. These leases are within the spending authorization limits of the General Manager and Finance Director. However, in the interest of being transparent, Mr. Hall notified the Trustees that District management plans to acquire computer equipment in the near future utilizing a multi-year lease agreement. He encouraged the Trustees to let District management staff know if they have any questions or concerns.

Mr. Hall thanked Trustee Berube for his support and that of the Finance Committee.

Attorney

Mr. Anderson commented that next week is the last week of the 2025 Legislative Session.

Other Business

None.

Adjournment

There being no further business to come before the Board, it was moved by Trustee Porter and seconded by Trustee Blair as follows:

That the Board meeting be adjourned.

The motion carried by the affirmative vote of Trustees Allen, Berube, Blair, Blind, Mitchell, Nadolski, Porter, Tait, VanLeeuwen, Vanderwood, and Westbroek.

Chairman Allen declared the meeting to be adjourned at 6:12 p.m.

Approved by the Board of Trustees of the Central Weber Sewer Improvement District on the 17th day of March, 2025.

Mark C. Allen, Chairman

ATTEST:

Camille Cook, Clerk

DRAFT

AGENDA ITEM #2

Ratification of Vouchers in
the Amount of \$5,696,710.81

Memo

To: Board of Trustees
From: Camille Cook
Date: March 17, 2025
Subject: Voucher Approvals

Vouchers, contracts & bids were approved prior to payment of the following items that were paid in the month of February.

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Amount</u>	<u>Purpose</u>
7/11/2022	Bank of Utah	42203	92,426.12	Phase 2 Expansion
7/11/2022	Gerber Construction	42209	1,756,096.37	Phase 2 Expansion
7/20/2020	Carollo	42159	117,581.38	Phase 2 Expansion
9/18/2023	Bowen Collins	42205	64,967.55	1900 W. Pipeline Upgrade
11/18/2024	Ames Construction	42202	832,267.21	Weber River Crossing

Kevin Hall, General Manager and Camille Cook, Finance Director are authorized to approve expenditures up to the amount of \$50,000 for payment. They are also authorized to approve expenditures above \$50,000 for utilities, payroll and benefits, bond interest and principal payments where service has been provided and agreed upon by the Board of Trustees prior to payment. The Board of Trustees only meet on a regular basis once a month, therefore the payment of invoices is ratified by the Board after payment has been made.

Report Criteria:
 Report type: GL detail

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
02/25	02/06/2025	42119	AMAZON CAPITAL SERVICES	computer switches	60-590	30.58
02/25	02/06/2025	42119	AMAZON CAPITAL SERVICES	lab womens shower repair	60-420	53.64
02/25	02/06/2025	42120	BLUE STAKES OF UTAH 811	january blue stakes	50-530	463.28
02/25	02/06/2025	42121	BROWN AND CALDWELL	roofing	90-390	2,314.88
02/25	02/06/2025	42122	CAMFIL USA, INC.	blower air filters	60-271	3,301.91
02/25	02/06/2025	42123	CHEMTECH-FORD	pretreatment	70-240	613.00
02/25	02/06/2025	42124	CINTAS	cleaning service	50-370	72.20
02/25	02/06/2025	42124	CINTAS	clothing service	40-530	96.84
02/25	02/06/2025	42125	COMCAST	dec-feb phone service	50-340	2,105.70
02/25	02/06/2025	42126	ECONO WASTE INC	trash removal service	50-360	258.00
02/25	02/06/2025	42127	FABIAN VANCOTT	legal services - december	50-420	3,220.25
02/25	02/06/2025	42128	FISHER SCIENTIFIC	lab supplies	60-430	239.77
02/25	02/06/2025	42129	GRAINGER	hw gate sockets	60-245	17.16
02/25	02/06/2025	42129	GRAINGER	hw gate pvc pipe	60-245	328.53
02/25	02/06/2025	42129	GRAINGER	sockets	60-570	32.99
02/25	02/06/2025	42130	HACH COMPANY	lab supplies	60-430	172.35
02/25	02/06/2025	42131	HOME DEPOT CREDIT SERVICES	cleaner	60-570	11.36
02/25	02/06/2025	42131	HOME DEPOT CREDIT SERVICES	twist wire wheel	60-570	46.94
02/25	02/06/2025	42131	HOME DEPOT CREDIT SERVICES	sockets	60-570	20.95
02/25	02/06/2025	42131	HOME DEPOT CREDIT SERVICES	voltage tester	60-570	29.99
02/25	02/06/2025	42132	JUB ENGINEERS, INC.	drying bed expansion	90-370	3,950.00
02/25	02/06/2025	42133	KIMBALL MIDWEST	restock shopsupplies	60-570	65.84
02/25	02/06/2025	42134	LES OLSON COMPANY	mps servce and supply - jan	60-590	141.35
02/25	02/06/2025	42134	LES OLSON COMPANY	microsoft office 365	60-590	417.60
02/25	02/06/2025	42134	LES OLSON COMPANY	manages it services - feb	50-400	2,695.00
02/25	02/06/2025	42135	MALLORY SAFETY AND SUPPLY LLC	cal gas cylinder	60-550	408.67
02/25	02/06/2025	42136	MOUNTAIN CRANE	crane for dw roller replacement	60-340	1,430.00
02/25	02/06/2025	42137	MOUNTAINLAND SUPPLY COMPANY	as utility water ahu union	60-425	13.64
02/25	02/06/2025	42138	NELSON, BRETT	reimbursement airfare region 8	40-510	1,595.20
02/25	02/06/2025	42139	NICKERSON COMPANY, INC.	dw pump impellers	60-670	5,041.00
02/25	02/06/2025	42139	NICKERSON COMPANY, INC.	dw pump repair kits	60-670	778.00
02/25	02/06/2025	42140	ODP BUSINESS SOLUTIONS, LLC	binder clips	60-580	8.15
02/25	02/06/2025	42141	O'REILLY AUTOMOTIVE, INC	brown bear supplies	60-570	191.76
02/25	02/06/2025	42142	PILOT THOMAS	1,,100 gallons gasoline front tank	60-470	2,542.57
02/25	02/06/2025	42143	POLYDYNE, INC	5 totes polymer	60-460	21,782.15
02/25	02/06/2025	42143	POLYDYNE, INC	3 totes flosperse	60-450	15,581.28
02/25	02/06/2025	42144	Public Employees Health Prog.	125 CAFETERIA Cafeteria - 125 Medical Pay	24400	1,562.71
02/25	02/06/2025	42144	Public Employees Health Prog.	125 CAFETERIA Cafeteria - 125 Medical Pay	24400	22.50
02/25	02/06/2025	42145	ROCKY MOUNTAIN POWER	jan 2618 w. pioneer rd.	50-350	90,999.10
02/25	02/06/2025	42145	ROCKY MOUNTAIN POWER	jan 1590 w. 400 n.	50-350	25.93
02/25	02/06/2025	42145	ROCKY MOUNTAIN POWER	jan 400 2 30th st	50-350	4,729.89
02/25	02/06/2025	42146	STANDARD EXAMINER	significant non-cmpliance notice	70-250	378.24
02/25	02/06/2025	42147	STREAMLINE	website migration	50-440	500.00
02/25	02/06/2025	42148	TAYLOR WEST WEBER WATER	january water service	60-230	42.10
02/25	02/06/2025	42149	VANGUARD CLEANING SYSTEMS	february monthly service	60-420	555.00
02/25	02/06/2025	42150	VEGA AMERICAS, INC.	fw#3 level sensor	60-230	2,029.63
02/25	02/06/2025	42151	WEBER COUNTY TRANSFER STATION	january grit disposal	60-360	3,092.63
02/25	02/06/2025	42152	XYLEM WATER SOLUTIONS USA, INC.	as influent pumps o-rings	60-670	113.90
02/25	02/13/2025	42153	AIRGAS USA, LLC	welding tanks	60-570	36.00
02/25	02/13/2025	42154	AMAZON CAPITAL SERVICES	office supplies	60-580	47.27
02/25	02/13/2025	42154	AMAZON CAPITAL SERVICES	shop supplies	60-570	19.90
02/25	02/13/2025	42154	AMAZON CAPITAL SERVICES	ras was cl2 alarm strobs	60-274	22.99
02/25	02/13/2025	42155	AQUATIC INFORMATICS	linko support and maintenance	70-230	3,097.33

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
02/25	02/13/2025	42156	BELL JANITORIAL SUPPLY	shop supplies	60-570	106.50
02/25	02/13/2025	42157	BONA VISTA WATER	january water service	50-310	2,570.23
02/25	02/13/2025	42157	BONA VISTA WATER	january storm service	50-480	3,065.00
02/25	02/13/2025	42157	BONA VISTA WATER	january house rental	85-460	86.29
02/25	02/13/2025	42157	BONA VISTA WATER	billing fees - 508 customers	50-450	990.60
02/25	02/13/2025	42158	BUCHI CORPORATION	lab supplies	60-430	494.00
02/25	02/13/2025	42159	CAROLLO	phase II cms	90-310	117,581.38
02/25	02/13/2025	42159	CAROLLO	weber river crossing	90-400	29,451.42
02/25	02/13/2025	42160	CASELLE, INC.	caselle year end services	50-440	1,750.00
02/25	02/13/2025	42161	CENTERLINE DEVELOPMENT, LLC.	1900 west UDOT manholes	90-400	25,490.00
02/25	02/13/2025	42162	CHEMTECH-FORD	pretreatment	70-240	997.00
02/25	02/13/2025	42162	CHEMTECH-FORD	pretreatment	70-240	598.00
02/25	02/13/2025	42163	CINTAS	cleaning service	50-370	72.20
02/25	02/13/2025	42163	CINTAS	clothing service	40-530	183.54
02/25	02/13/2025	42164	CODALE ELECTRIC SUPPLY	ras/was cl2 alarm strobs	60-274	330.66
02/25	02/13/2025	42165	CULLIGAN	lab supplies	60-430	168.00
02/25	02/13/2025	42166	ENBRIDGE GAS	january natural gas	50-320	46,781.44
02/25	02/13/2025	42167	FERRELLGAS	801.50 gallons propane	60-500	2,492.23
02/25	02/13/2025	42167	FERRELLGAS	612.60 gallons propane	60-500	2,037.37
02/25	02/13/2025	42168	FISHER SCIENTIFIC	lab supplies	60-430	943.54
02/25	02/13/2025	42169	FRONTIER PRECISION, INC	lab supplies	60-430	843.00
02/25	02/13/2025	42170	INTERMOUNTAIN WORKMED	employee dot physical - Tubbs	60-550	75.00
02/25	02/13/2025	42171	JERRY'S PLUMBING SPECIALTIES	sodium bisulfite pump replacement	60-395	62.34
02/25	02/13/2025	42172	KIMBALL MIDWEST	batteries and cable ties	60-570	90.40
02/25	02/13/2025	42173	MOTION INDUSTRIES	dw booster pumps	60-340	561.35
02/25	02/13/2025	42173	MOTION INDUSTRIES	as influent pumps o-rings	60-245	33.74
02/25	02/13/2025	42174	PETTY CASH	ops challenge per diem	40-510	60.00
02/25	02/13/2025	42174	PETTY CASH	ops challenge per diem	40-510	60.00
02/25	02/13/2025	42175	SAM'S CLUB	board meeting	40-550	38.72
02/25	02/13/2025	42176	TERRALOGIC	microsoft exchange online licenses	60-590	160.00
02/25	02/13/2025	42177	THATCHER COMPANY	32,100 lbs chlorine	60-440	34,411.20
02/25	02/13/2025	42177	THATCHER COMPANY	45,020 lbs sodium bisulfite	60-465	8,236.35
02/25	02/13/2025	42178	UNION PACIFIC RAILROAD CO.	1900 w pipeline crossing	90-400	7,340.00
02/25	02/25/2025	42178	UNION PACIFIC RAILROAD CO.	1900 w pipeline crossing	90-400	7,340.00- V
02/25	02/13/2025	42179	US BANK	professional license renewal - dixon	40-510	74.00
02/25	02/13/2025	42179	US BANK	weau conference exam - campbell	40-510	50.00
02/25	02/13/2025	42179	US BANK	weau certification exam - barnum	40-510	50.00
02/25	02/13/2025	42179	US BANK	weau certification renewal - dixon	40-510	75.00
02/25	02/13/2025	42179	US BANK	weau certification renewal - whittaker	40-510	150.00
02/25	02/13/2025	42179	US BANK	weau certification renewal - draper	40-510	75.00
02/25	02/13/2025	42179	US BANK	weau certification renewal - draper	40-510	75.00
02/25	02/13/2025	42179	US BANK	weau certification renewal - k. nelson	40-510	75.00
02/25	02/13/2025	42179	US BANK	data storage - dixon	60-590	.99
02/25	02/13/2025	42179	US BANK	professional license renewal - hall	40-510	74.00
02/25	02/13/2025	42179	US BANK	microsoft office 365	60-590	30.84
02/25	02/13/2025	42179	US BANK	grounds supplies	60-650	79.41
02/25	02/13/2025	42179	US BANK	region 8 conference - b.nelson and hipwell	40-510	630.00
02/25	02/13/2025	42179	US BANK	lockout tagout locks	60-550	2,953.79
02/25	02/13/2025	42179	US BANK	dw truck air hoses	60-630	173.40
02/25	02/13/2025	42179	US BANK	dw modify scrapper arms	60-340	375.93
02/25	02/13/2025	42179	US BANK	dw booster pump prv	60-340	2,807.99
02/25	02/13/2025	42179	US BANK	disposable gloves	60-570	261.00
02/25	02/13/2025	42179	US BANK	crimping & cutting tool	60-570	31.45
02/25	02/13/2025	42179	US BANK	terminal kit	60-570	184.99
02/25	02/13/2025	42179	US BANK	dw booster pump psi guage	60-340	277.38
02/25	02/13/2025	42179	US BANK	replacement keys	60-580	22.00

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
02/25	02/13/2025	42179	US BANK	disposable gloves	60-570	267.00
02/25	02/13/2025	42179	US BANK	dw booster pump psi guage	60-340	33.24
02/25	02/13/2025	42179	US BANK	2011 kenworth dumptruck control valve	60-630	213.10
02/25	02/13/2025	42179	US BANK	2011 kenworth dump truck air valves	60-630	82.37
02/25	02/13/2025	42179	US BANK	data storage - wilson	60-590	.99
02/25	02/13/2025	42179	US BANK	misc office supplies	60-580	185.66
02/25	02/13/2025	42179	US BANK	board meeting	40-550	93.83
02/25	02/13/2025	42179	US BANK	fat testing baggage fee - k.nelson	40-510	35.00
02/25	02/13/2025	42179	US BANK	fat testing airport parking - k.nelson	40-510	55.00
02/25	02/13/2025	42179	US BANK	fat testing baggae fee - smith	40-510	35.00
02/25	02/13/2025	42179	US BANK	fat testing baggage fee - smith	40-510	35.00
02/25	02/13/2025	42180	UTAH SAFETY COUNCIL	membership renewal - general dues	60-550	250.00
02/25	02/25/2025	42180	UTAH SAFETY COUNCIL	membership renewal - general dues	60-550	250.00- V
02/25	02/13/2025	42181	W-CUBED, INC.	grit slurry pumps	90-250	20,605.71
02/25	02/13/2025	42182	ZIONS FIRST NATIONAL BANK	feb monthly bond payment	14300	740,579.84
02/25	02/13/2025	42182	ZIONS FIRST NATIONAL BANK	feb monthly bond payment	14320	1,473,314.79
02/25	02/13/2025	42182	ZIONS FIRST NATIONAL BANK	feb monthly bond payment	28300	740,579.84-
02/25	02/13/2025	42182	ZIONS FIRST NATIONAL BANK	feb monthly bond payment	28540	1,473,314.79
02/25	02/13/2025	42182	ZIONS FIRST NATIONAL BANK	feb monthly bond payment	29800	2,213,894.63
02/25	02/18/2025	42183	AMAZON CAPITAL SERVICES	refrigerator filters	60-420	131.70
02/25	02/18/2025	42184	CEM CORPORATION	cem smart 6 service & repairs	60-430	2,096.00
02/25	02/18/2025	42185	CINTAS	cleaning service	50-370	72.20
02/25	02/18/2025	42185	CINTAS	clothing service	40-530	127.67
02/25	02/18/2025	42186	COMCAST	march phone service	50-340	1,068.64
02/25	02/18/2025	42187	FISHER SCIENTIFIC	lab supplies	60-430	915.62
02/25	02/18/2025	42188	GRAINGER	seal tape	60-570	42.50
02/25	02/18/2025	42188	GRAINGER	cl2 offload thread tape	60-280	82.85
02/25	02/18/2025	42188	GRAINGER	ras/was cl2 alarm	60-274	354.70
02/25	02/18/2025	42188	GRAINGER	collections hip waders	60-570	98.45
02/25	02/18/2025	42189	HONE PROPANE	fill 3 propane tanks	60-500	32.18
02/25	02/18/2025	42190	LINCOLN FINANCIAL GROUP	feb ltd premium	24800	2,399.28
02/25	02/18/2025	42191	ODP BUSINESS SOLUTIONS, LLC	calculators	60-580	34.69
02/25	02/18/2025	42192	POLYDYNE, INC	5 totes polymer	60-460	21,782.15
02/25	02/18/2025	42193	PRINCIPAL LIFE INSURANCE COMPAN	feb std insurance	24800	148.30
02/25	02/18/2025	42194	ROCKY MOUNTAIN POWER	jan 2200 s 5100 w	50-350	1,617.07
02/25	02/18/2025	42194	ROCKY MOUNTAIN POWER	jan 2700 n 2600 w	50-350	397.84
02/25	02/18/2025	42194	ROCKY MOUNTAIN POWER	jan 200 s 3200 w	50-350	3,137.73
02/25	02/18/2025	42195	TERRACON CONSULTANTS, INC.	ph 2 bioreactors concrete testing	90-310	5,439.75
02/25	02/18/2025	42196	THATCHER COMPANY	sodium bisulfite credit	60-465	8,236.35-
02/25	02/18/2025	42196	THATCHER COMPANY	45,020 lbs sodium bisulfite	60-465	8,336.35
02/25	02/18/2025	42197	UNITED PEST CONTROL	pest control service	60-420	200.00
02/25	02/18/2025	42198	VWR INTERNATIONAL LLC	lab supplies	60-430	214.58
02/25	02/18/2025	42199	WEAU	basic instrumentation and priciples	40-510	35.00
02/25	02/25/2025	42200	ADVANCED FIRE SERVICES OF UTAH	fire sprinkler, alarm, backflow tests	60-420	2,623.00
02/25	02/25/2025	42200	ADVANCED FIRE SERVICES OF UTAH	backflow fire system repair	60-420	475.00
02/25	02/25/2025	42201	AMAZON CAPITAL SERVICES	laptop bag	60-580	14.99
02/25	02/25/2025	42202	AMES CONSTRUCTION	weber river crossing pipeline	90-400	832,267.21
02/25	02/25/2025	42203	BANK OF UTAH	ph 2 expansion & uv disinfection	90-310	92,426.12
02/25	02/25/2025	42203	BANK OF UTAH	weber river crossing pipeline	90-400	43,803.54
02/25	02/25/2025	42203	BANK OF UTAH	dewatering hvac replacement	90-390	2,413.75
02/25	02/25/2025	42204	BELL JANITORIAL SUPPLY	shop supplies	60-570	99.30
02/25	02/25/2025	42205	BOWEN COLLINS & ASSOCIATES	1900 w pipeline upgrade project	90-400	64,967.55
02/25	02/25/2025	42206	CHEMTECH-FORD	pretreatment	70-240	606.00
02/25	02/25/2025	42207	FISHER SCIENTIFIC	lab supplies	60-430	328.00
02/25	02/25/2025	42208	FOLSOM INDUSTRIAL	blower oil cooler	60-271	3,624.01
02/25	02/25/2025	42209	GERBER CONSTRUCTION INC.	ph 2 expansion & uv disinfection	90-310	1,756,096.37

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
02/25	02/25/2025	42210	GOLDEN HARVEST, INC.	contact chamber box gate	60-280	1,700.00
02/25	02/25/2025	42210	GOLDEN HARVEST, INC.	contct chamber gate stop nuts	60-690	113.39
02/25	02/25/2025	42211	HAZEN AND SAWYER	dewatering building hvac improvements	90-390	13,745.49
02/25	02/25/2025	42212	JERRY'S PLUMBING SPECIALTIES	as hw grit slurry pumps	60-245	341.48
02/25	02/25/2025	42213	NORCO, INC.	welding tanks	60-570	26.60
02/25	02/25/2025	42214	OGDEN CITY UTILITIES	30th st ps water service - jan	50-330	348.78
02/25	02/25/2025	42215	PEHP	life insurance	24200	756.12
02/25	02/25/2025	42215	PEHP	medical insurance	24300	65,355.20
02/25	02/25/2025	42216	PILOT THOMAS	650 gallons diesel back tank	60-480	1,989.79
02/25	02/25/2025	42217	Public Employees Health Prog.	125 CAFETERIA Cafeteria - 125 Medical Pay	24400	1,562.71
02/25	02/25/2025	42217	Public Employees Health Prog.	125 CAFETERIA Cafeteria - 125 Medical Pay	24400	22.50
02/25	02/25/2025	42218	ROCKY MOUNTAIN AIR SOLUTIONS	welding tanks	60-570	32.12
02/25	02/25/2025	42219	SPENCER, PAIGE E.	mileage reimbursement - committee meeting	40-550	7.28
02/25	02/25/2025	42220	UNITED COLD STORAGE & PREMIER I	20 bags of ice	60-220	100.00
02/25	02/25/2025	42221	UTAH DEPARTMENT OF HEALTH	environmental lab certification application fee	60-430	2,050.00
02/25	02/25/2025	42222	UTAH STATE TAX COMMISSION	monthly state tax/h State Withholding Tax Pay	22400	5,399.82
02/25	02/25/2025	42222	UTAH STATE TAX COMMISSION	monthly state tax/h State Withholding Tax Pay	22400	5,242.10
02/25	02/25/2025	42223	VANCON, INC.	dewatering hvac replacement	90-390	45,861.25
02/25	02/25/2025	42224	VERIZON WIRELESS	jan aircard and tablet	60-210	40.01
02/25	02/25/2025	42224	VERIZON WIRELESS	jan pump station and scada	60-210	371.58
02/25	02/25/2025	42225	XYLEM DEWATERING SOLUTIONS, IN	taylor pump station lifting handle cl	60-235	9,138.00
Grand Totals:						<u>5,696,710.81</u>

Report Criteria:
 Report type: GL detail

AGENDA ITEM #3

Consideration of Purchases,
Capital Projects, and
Expenditures

Memo

To: Board of Trustees
From: Kevin Hall
Date: March 12, 2025
Subject: **Consideration of Replacement of Electrical Service Truck**

The District's electrician staff utilize a 2016 Chevrolet ¾ ton pickup with service body bed built for electrical tool storage and transport. This truck is used both at the plant and at remote pump stations. The truck is 9 years old and was budgeted for replacement in FY 2025. The Utah State Cooperative Bid pricing for this truck with specialized equipment is \$64,800 from Young Chevrolet. We have considered the trade-in offer from the dealer and recommend that the District will get a higher value by selling the vehicle ourselves. In order to process this replacement, we recommend two actions:

That the Board declare the Electrical Service Truck (2016 Chevrolet) as surplus.

That the Board approve the purchase of the new Electrical Service Truck with an expense of \$64,800.

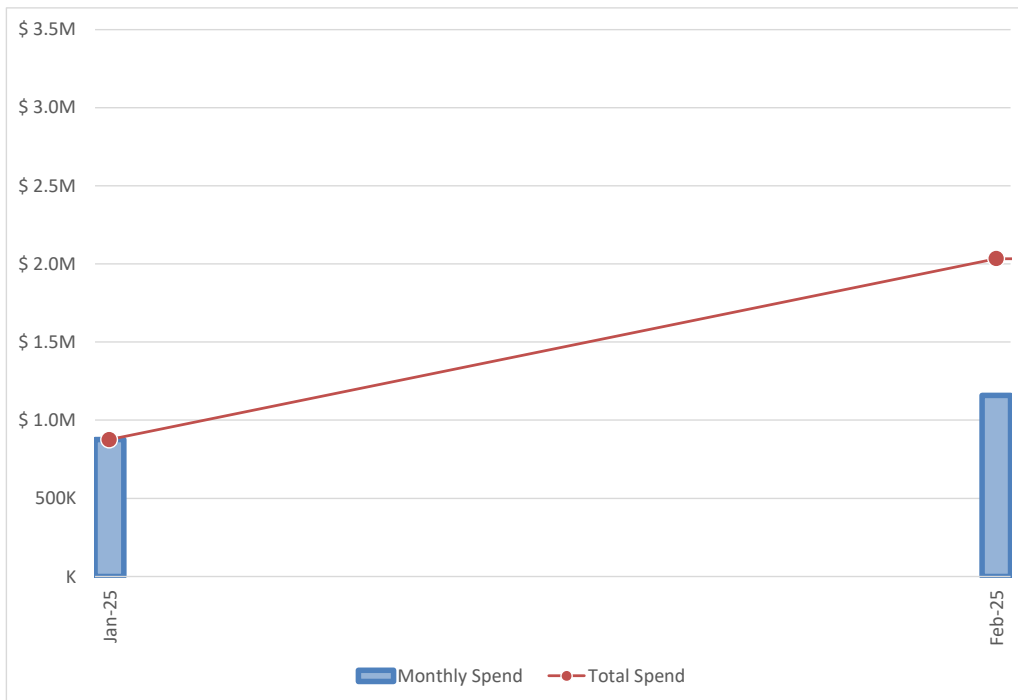
AGENDA ITEM #4

Project Updates of Major Capital Projects

CWSID CONSTRUCTION PROJECT UPDATE MARCH 2025 INVOICE PERIOD FEBRUARY 2025

AMES CONSTRUCTION WEBER RIVER CROSSING PIPELINE

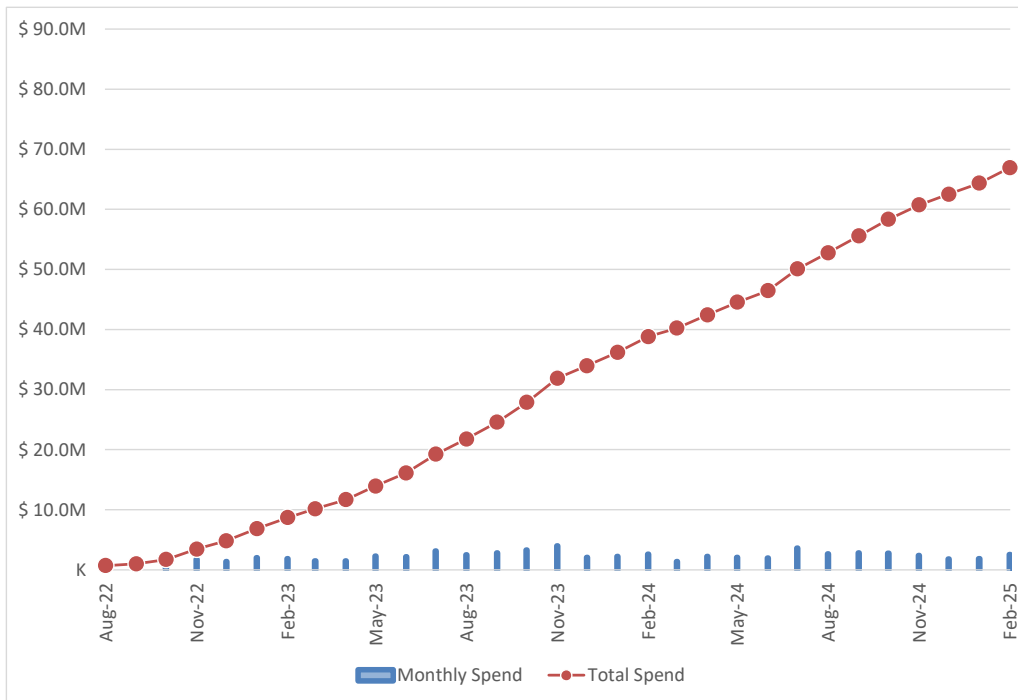
DESCRIPTION	TO DATE
CONTRACT AMOUNT	\$ 3,306,544.00
EARNINGS FOR THIS PERIOD	\$ 1,158,297.70
PERCENT COMPLETE	61.53%
TOTAL EARNED	\$ 2,034,368.45
ESTIMATED COMPLETION DATE	APRIL 2025



CWSID CONSTRUCTION PROJECT UPDATE MARCH 2025 INVOICE PERIOD FEBRUARY 2025

GERBER CONSTRUCTION PHASE 2 EXPANSION & UV DISINFECTION

DESCRIPTION	TO DATE
CONTRACT AMOUNT	\$ 87,599,747.00
EARNINGS FOR THIS PERIOD	\$ 2,551,653.40
PERCENT COMPLETE	76.38%
TOTAL EARNED	\$ 66,907,832.42
ESTIMATED COMPLETION DATE	LATE SPRING 2026



CWSID CONSTRUCTION PROJECT UPDATE MARCH 2025 INVOICE PERIOD FEBRUARY 2025

VANCON DEWATERING HVAC REPLACEMENT

DESCRIPTION	TO DATE
CONTRACT AMOUNT	\$ 5,918,725.00
EARNINGS FOR THIS PERIOD	\$ 166,400.00
PERCENT COMPLETE	3.63%
TOTAL EARNED	\$ 214,675.00
ESTIMATED COMPLETION DATE	SPRING 2026

