

MINUTES OF THE MEETING OF THE TRUSTEES
OF THE CENTRAL WEBER SEWER IMPROVEMENT DISTRICT (CWSID)
HELD MONDAY, APRIL 20, 2026, AT 5:00 PM, AT THE DISTRICT OFFICE
LOCATED AT 2618 WEST PIONEER ROAD, MARRIOTT-SLATERVILLE, UTAH.

Trustees Present: Mark Allen, Ryan Barker, Sheri Bingham, Bob Blind, Rich Hyer, Braden Mitchell, Ben Nadolski, Russ Porter, Ken Richey, Roger Shuman, Les Syme, Rob Vanderwood, and Rod Westbroek.

Trustees Excused: Steve Gibson and Gage Froerer.

Others Present: Kevin Hall, Camille Cook, James Dixon, Mark Anderson, Shawn Wilson, Paige Spencer, Clay Marriott, and Jake Baer (Carollo Engineers).

Call to Order

Chairman Allen called the meeting to order at 5:00 p.m.

The pledge of allegiance was led by Trustee Syme.

The invocation was offered by Trustee Mitchell.

Public Comment

There were no public comments.

Chairman Allen expressed his appreciation to Jake Baer, Clay Marriott, and Shawn Wilson for their commitment to the District and the District's capital infrastructure projects.

Minutes of March 16, 2026, Board Meeting Approval

It was moved by Trustee Mitchell and seconded by Trustee Bingham as follows:

That the March 20, 2026, Board meeting minutes be approved as presented.

The motion carried by the affirmative vote of Trustees Allen, Barker, Bingham, Blind, Hyer, Mitchell, Nadolski, Porter, Richey, Shuman, Syme, Vanderwood, and Westbroek.

Ratification of Vouchers

Camille Cook reminded the Trustees about vouchers that previously were approved by the Board prior to payment, and recommended ratification of the March 2026 Check Register, which is an itemized list of all payments made by the District during March, in the total amount of \$3,405,535.62. Ms. Cook mentioned that the new Vac Truck has arrived and that expenditure is included on the Check Register.

It was moved by Trustee Hyer and seconded by Trustee Porter as follows:

That the March 2026 Check Register be ratified and approved as presented in the total amount of \$3,405,535.62.

The motion carried by the affirmative vote of Trustees Allen, Barker, Bingham, Blind, Hyer, Mitchell, Nadolski, Porter, Richey, Shuman, Syme, Vanderwood, and Westbroek.

Project Updates of Major Capital Projects

James Dixon updated the Trustees regarding the Ames Construction Project for the 1900 West Pipeline Upgrade, the Gerber Contract for the Phase 2 Expansion & Ultraviolet (UV) Disinfection Project, and the VanCon Dewatering HVAC Replacement.

Trustee Syme asked about the requirements UDOT is placing on Ames Construction. Mr. Dixon responded that UDOT has been working with the District and the Project is making progress. In response to a question from Trustee Blind, Mr. Dixon stated that daily mobilization and demobilization by Ames Construction is not being required by UDOT at this time.

Certification of Annexation/Withdrawal Petitions

There were no Petitions to be certified by the Board.

Consideration of Annexation Approvals

Kevin Hall presented the following annexation approval Resolution for consideration by the Board:

Resolution 2026-01 for Bitton Estates, a 2.2-acre development in unincorporated Weber County.

It was moved by Trustee Blind and seconded by Trustee Richey as follows:

That Resolution 2026-01 be adopted, thereby approving the annexation of the Bitton Estates property into the District.

The motion carried, by a roll call vote, with Trustees Allen, Barker, Bingham, Blind, Hyer, Mitchell, Nadolski, Porter, Richey, Shuman, Syme, Vanderwood, and Westbroek each voting in the affirmative.

Finance Committee Report

Chairman Allen thanked Trustee Vanderwood and the Finance Committee for their help with the 5-year Financial Plan. Trustee Vanderwood, who chairs the Committee, asked Ms. Cook to present the 5-Year Financial Plan. Ms. Cook presented an overview of the Plan, reviewed the adopted Guidelines, and responded to questions from the Trustees.

Trustee Porter asked why the 2025 sewer impact fee revenue was higher than both previous and projected future years. Ms. Cook reported that the District projects where growth is expected to happen, but the timing of the growth and issuance of building permits is unknown. A few large apartment projects in 2025 resulted in increased impact fee revenues.

Trustee Vanderwood thanked the Committee members for their help and thanked Camille for her expertise. Trustee Vanderwood asked Ms. Cook to expand on the increased property tax revenue that was denied by the Utah Tax Commission and explain how the District identified replacement funding. Ms. Cook explained that higher than expected interest rates resulted in increased interest earnings that will cover what could have been a deficit in the current fiscal year.

Trustee Richey stated that the Finance Committee is looking at interest rate assumptions and is using conservative numbers moving forward. Chairman Allen reminded the Trustees that this is a Financial Plan, but it doesn't irrevocably commit the Board to anything. Trustee Richey stated that a great deal of thought has gone into this Plan. Trustee Bingham asked Ms. Cook if the listed percentage increases could be used by the cities as they prepare their budgets. Ms. Cook responded that the listed numbers can be used, but reminded the Trustees that the listed percentage is the average increase across all of Central Weber's wholesale customers and actual increases for a particular wholesale customer may vary from the average and rates may vary year to year for each member city.

It was moved by Trustee Bingham and seconded by Trustee Hyer as follows:

That the 5-Year Financial Plan be approved as presented

The motion carried by the affirmative vote of Trustees Allen, Barker, Bingham, Blind, Hyer, Mitchell, Nadolski, Porter, Richey, Shuman, Syme, Vanderwood, and Westbrook.

Review of Payroll and Benefits Portion of FY 2027 Budget

Ms. Cook reviewed the payroll and benefits portion of the proposed Fiscal Year 2027 Budget.

Trustee Hyer commented that District employees are skilled, as evidenced by the receipt of awards, and asked what the District does to retain its employees. Ms. Cook stated that the District's administration is focused on retention and the strategy includes providing competitive merit increases, helping District staff members to feel valued, and encouraging training so employees can be certified and be eligible for promotion opportunities when they become available. Central Weber has a great team that helps employees study for certification tests. The District also encourages employees to get as skilled as they can to qualify for promotions or transfers to different jobs around the sewage treatment plant. Mr. Hall stated that the District's total compensation package is comparable to other sewer districts and District management tries to maintain a balance between being careful with the budget and compensating employees for their value to the District. In response to a question from Trustee Mitchell, Ms. Cook stated that Central Weber has had the same number of administrative staff members for more than 30 years, but reporting and separation of duty requirements are more stringent now. District management would like to add an additional administrative employee to help with financial reporting processes and the statutorily required separation of duties. A new employee is included in the 37 full-time equivalent employee count in the FY2027 Tentative Budget. Trustee Mitchell asked what the new employee's title would be? Ms. Cook responded that the District is still working on the final job description, but it will likely be an accounting position.

Review FY 2027 Budget Capital Projects

Mr. Hall stated that Central Weber staff has reviewed the District's Master Plan for maintenance, compliance, and growth-related projects. He referred the Trustees to a memorandum and a chart that were included in the Board meeting packet and highlighted individual capital projects that are planned for 2027. The Tentative Budget may need to be adjusted before adoption of the final Budget in June.

Review and Consideration of March Financial Statement

Ms. Cook presented and explained information on the March Financial Statement, after which it was moved by Trustee Porter and seconded by Trustee Hyer as follows:

That the March Financial statement be approved as presented.

The motion carried by the affirmative vote of Trustees Allen, Barker, Bingham, Blind, Hyer, Mitchell, Nadolski, Porter, Richey, Shuman, Syme, Vanderwood, and Westbroek.

Possible Closed Meeting Concerning Pending & Threatened Litigation, Purchase or Sale of Real Property, Deployment of Security Personnel, Devices or Systems and/or Character, Professional Competence, or Physical or Mental Health of One or More Individuals

There was no need to close the meeting.

General Manager

Mr. Hall had no other business to present.

Attorney

Mr. Anderson had no additional business to present.

Other Business

There was no other business to discuss.

Adjournment

There being no further business to come before the Board, it was moved by Trustee Hyer and seconded by Trustee Nadolski as follows:

That the Board meeting be adjourned.

The motion carried by the affirmative vote of Trustees Allen, Barker, Bingham, Blind, Hyer, Mitchell, Nadolski, Porter, Richey, Shuman, Syme, Vanderwood, and Westbroek.

Chairman Allen declared the meeting to be adjourned at 5:37 p.m.

Approved by the Board of Trustees of the Central Weber Sewer Improvement District on the 18th day of May 2026.

Mark C. Allen, Chairman

ATTEST:

Camille Cook, Clerk